

# Richmond Community Schools

35276 Division \* Richmond, Michigan 48062 \* (586) 727-3565 \* www.richmond.k12.mi.us

Margaret Teltow, President  
Dan Hill, Vice President  
Jeffrey Theut, Treasurer  
Kristine Furtaw, Secretary  
Traci Bartell, Trustee  
Sarah Gillies, Trustee  
Kyle Simmons, Trustee  
Brian J. Walmsley, Ed.S.  
Superintendent

## Board of Education Regular Meeting Minutes of 10-24-2016

7:00 pm on October 24, 2016 in the Richmond High School Media Center

### MISSION STATEMENT

At Richmond Community Schools, we provide a quality education that empowers students to be successful in a global community.

A Regular Meeting of the Richmond Board of Education was held on Monday, October 24, 2016, in the Richmond High School Media Center, 35320 Division, Richmond, MI 48062

### 1. CALL TO ORDER

President, Margaret Teltow called the meeting to order at 7:00 p.m.

### 2. PLEDGE

The Pledge was led this evening by members of the WEB (Where Everyone Belongs) Program: Samantha Gall, Sarah Gasko, Austin Warn, Katelynn Holden, Emma Clausen, Morgan Clausen, Sara Showers, and Reed Parlardg.

The program is led by Mrs. Jamie Clausen and Mr. Ken Parlardg.

### 3. MISSION STATEMENT

At Richmond Community Schools, we provide a quality education that empowers students to be successful in a global community. Read by Sarah Gillies, Trustee.

### 4. ROLL CALL

Members Present: M. Teltow, D. Hill, S. Gillies, K.Simmons, T. Bartell

Members Absent: J. Theut and K. Furtaw w/ notice

Others Present: V. Laseke, A.Birkmeier , D. Kochan, K. Bartels, D. Michon

#### Non-Discrimination Statement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, and Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Richmond Community School District that no person shall, on the basis of race, color, religion ,military status, national origin or ancestry, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law.) height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or in employment. Should you need to contact someone about discrimination of any kind in the school district, contact the Superintendent at 35276 Division, Richmond, MI 48062 , Phone: 586-727-3565

## 5. APPROVE AGENDA

Motion: Moved by member S. Gillies and supported by T. Bartels to approve the agenda as presented.

Voice Vote: All Ayes  
Motion Carries (5-0)

## 6. APPROVAL OF CONSENT AGENDA

Motion: Moved by member K. Simmons and supported by S. Gillies to approve the consent agenda as presented.

Voice Vote: All Ayes  
Motion Carries (5-0)

## 7. TRUE BLUE MOMENT:

A. Richmond Middle School – WEB (Where Everyone Belongs)

The WEB program began about ten years ago and is a way to transition the fifth grade students to the Middle School. Eighth grade students are chosen through an interview type process and there is an eighth grade student matched with about five fifth grade students (called Webkins). The WEB members meet once a month and plan an activity with the “Webkins” every quarter. They also meet for lunch once a month.

## 8. PRESENTATIONS

- A. **Recognition of City of Richmond and Tax Increment Finance Authority (TIFA) for Resurfacing of Tennis Courts** - Mayor Tim Rix, Mr. Jon Moore, City Manager, Mr. Jim Goetzinger, Public Service Director, Mr. Dennis Lafore, Councilor and TIFA Board Member, Ms. Emily Allen, Councilor, Mr. John Warn, Councilor, and Ms. Margo VanHove, Recreation Director, were in attendance to receive a plaque of appreciation for their involvement in the rebuilding of the tennis courts. The plaque read as follows:

*Richmond Community Schools expresses appreciation and gratitude to the City of Richmond's Mayor, City Council, and Tax Increment Finance Authority (TIFA) for their continued support of Girls and Boys Tennis Programs by authorizing, funding and rebuilding the tennis courts utilized by Richmond High School and the Community.*

*Richmond Community Schools Board of Education/October 24, 2016.*

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- B. **Fiscal Year 2016 Final Audit** – Yeo and Yeo issued their audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Richmond Community Schools as of and for the year ended June 30, 2016, and have issued their report dated September 12, 2016. Mr. Mike Evrard, Yeo and Yeo CPA and Manager was in attendance for the presentation. The results indicated that there were no material weaknesses noted, no significant deficiencies noted and an opinion was not expressed on internal controls. These are all positive results and Mr. Walmsley thanked the Business Manager, Vicki Laseke, and her team, Michele Newsome and Shelley Wetherholt for their attention to detail and for their hard work.
- C. **Fifth Grade Course Offerings** – Clarification was made of the fifth grade course offerings for specials and how schedule changes were made to accommodate the seven period day at the Middle School. Changes evolved due to these adjustments and based on staff and certification which resulted in all specials not being offered for the fifth grade. The board agreed that moving forward, the goal would be to have all specials made available for all grades.
- D. **Superintendent Evaluation** –  
Discussion Note: The following individuals from the Richmond Community School District Board of Education attended the Macomb Model for Superintendent Evaluation Training Session:  
Margaret Teltow, Board President  
Traci Bartell, Board Trustee  
Kristine Furtaw, Board Secretary  
Brian Walmsley, Superintendent  
This training session was held on October 13, 2016 at the Macomb County Intermediate School District Building. It covered a variety of topics that included a presentation and training by Attorney Gary Collins on the Macomb County School Board Superintendent Evaluation Model. This training will allow the members that attended to serve as trainers of the Macomb County School Board Superintendent Evaluation Model to fellow board members.  
This new model will also affect the evaluation period for the Superintendent from June through July to January through December.

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## **9. BOARD OF EDUCATION STUDENT REPRESENTATIVE REPORT – Haley Fortuna**

### **Lee Elementary:**

- The preschool students went to Blake's Apple Orchard last week.
- Student Council officers were chosen at their recent meeting.

### **Middle School:**

- On October 26th we will be having a school wide PINK OUT. The PINK OUT will be to show our support of Breast Cancer Awareness Month.
- On November 11<sup>th</sup>, the annual Veteran's Day assembly will be held.

### **High School:**

- Student Government is sponsoring a Halloween Costume Contest on Monday, October 31st. There will be prizes awarded for best costume. Judging will take place at the end of 2nd hour.
- The Varsity football team is going to the playoffs. They play Almont at home this Friday, October 28, 2016 at 7:00 p.m.

## **10. SUPERINTENDENT AND LEGISLATIVE UPDATE**

### **School Update:**

- Mr. Walmsley complimented the theatre groups for what they do. He has a role in the upcoming play called *Play On*, and finds it to be more challenging than he anticipated. The play will be performed on November 11, 12, and 13<sup>th</sup>.
- There will be a District wide Halloween parade on Halloween Day, October 31, 2016. It will begin at 2:00 p.m.

### **Legislative Update:**

- Mr. Walmsley urged everyone to get out and vote on November 8<sup>th</sup>.
- Sinking Fund Expansion passed the Senate and is on its way to the Governor's desk. This bill would expand the use of the sinking funds to include school security and technology improvements.

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## 11. ITEMS OF INTEREST FROM THE BOARD OF EDUCATION

Sarah Gillies - attended the recent Legislative Meeting at the MISD and shared the following:

- State Board – Every Child Succeeds Act was discussed
- Seclusion and Restraint policy is on the House floor- it has evolved into more than intended and becoming even more limiting.
- Special Education complaint process was discussed – Currently the process goes through the school/ISD/State. They are trying to cut the ISD out of it and are not getting great feedback so it is on hold until December.

Traci Bartell – Wished everyone good luck this week of Halloween.

Mr. Walmsley – pointed out the drawings done by Mrs. Belf's art students (drawing of staff members with one half an actual photograph and the other half of the face drawn by the student) Stop in the high school lobby and check them out!

## 12. PUBLIC COMMENTS

**No public comments were made.**

## 13. ACTION ITEMS

### A Approval of Overnight Wrestling Trips

- I. Defiance College, Ohio from 12/16/16 to 12/17/16
- II. Medina, Ohio from 12/26/16 to 12/29/16
- III. Fort Wayne, Indiana from 01/06/2017 to 01/07/2017
- IV. Lowell, MI from 1/13/2017 to 1/14/2017

Motion: Moved by member K. Simmons and supported by S. Gillies to accept the recommendation of the Superintendent and approve the overnight wrestling tournament requests as presented during the October 10, 2016 Board meeting and included in the attached documentation.

Voice Vote: All Ayes  
Motion Carries (5-0)

### B. Approval of Overnight Varsity Softball Trip to Pinconning

Motion: Moved by member T. Bartell and supported by K. Simmons to accept the recommendation of the Superintendent and approve the overnight Girls Softball Pinconning trip request as presented during the October 10, 2016 Board meeting and included in the attached documentation.

Voice Vote: All Ayes  
Motion Carries (5-0)

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C. Approval of Superintendent, Administrator and Teacher Evaluations

Motion: Moved by member T. Bartell and supported by K. Simmons to accept the recommendation of the Superintendent and approve the Macomb Model for Superintendent Evaluation to be used by the Board of Education for the evaluation of the Superintendent, the Reeves Evaluation Model, with additional State law requirements and considerations, to be used by the Superintendent for the evaluation of building and department administrators, and the Charlotte Danielson evaluation, with additional State law requirements and considerations, to be used by building and department administrators for the evaluation of teachers, as presented in the attached documentation.

Voice Vote: All Ayes  
Motion Carries (5-0)

E. Amendment to Superintendent's Contract

Motion: Moved by member S. Gillies and supported by K. Simmons to accept the recommendation of the Superintendent and amend the contract of the Superintendent as presented in the attached documentation.

Voice Vote: All Ayes  
Motion Carries (5-0)

**14. CLOSED SESSION - NEGOTIATIONS**

Motion: Moved by member S. Gillies and supported by K. Simmons to accept the recommendation of the Superintendent and move to closed session at 8:52 p.m. for the purpose of negotiations.

Voice Vote: All Ayes  
Motion Carries (5-0)

**Returned to Open session at 9:45 p.m.**

**15. ADJOURNMENT**

President, Margaret Teltow concluded the meeting and adjourned at 9:45 p.m.

**Non-Discrimination Statement**

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